

NOTICE TO LEAVE PREMISES

Revised Code Section 1923.04

To: _____

I wish you to leave the following described premises now in your occupation, situated in the _____ of _____ and State of Ohio, as described as

_____ together with the lot of land on which said _____ is situated.

Grounds: _____

Your compliance with this notice on or before the _____ day of _____, 20____, will prevent any legal measure being taken by me to obtain possession.

I am respectfully,

Dated this _____ day of _____, 20____

‘YOU ARE BEING ASKED TO LEAVE THE PREMISES. IF YOU DO NOT LEAVE, AN EVICTION ACTION MAY BE INITIATED AGAINST YOU. IF YOU ARE IN DOUBT REGARDING YOUR LEGAL RIGHTS AND OBLICATIONS AS A TENANT, IT IS RECOMMENDED THAT YOU SEEK LEGAL ASSISTANCE.’

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vs.

MEMORANDUM

On the ____ day of _____,
20__, I served the within notice on the
within named _____

_____ by
leaving a written copy thereof¹

¹With him (or her or them) personally', or
'at his (or her or their) place of abode'. The
notice should be served on this defendant
personally, if he can be conveniently found.