

**NOTICE TO THE JUDGEMENT DEBTOR OF  
CURRENT BALANCE DUE ON GARNISHMENT ORDER**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Judgment Creditor

**Circleville Municipal Court**  
151 East Franklin Street  
Post Office Box 128  
Circleville, Ohio 43113

-v- \_\_\_\_\_  
\_\_\_\_\_

Case No. \_\_\_\_\_  
(MUST BE ON ALL REFERENCES)

\_\_\_\_\_  
Judgment Debtor (SS# Optional)

You are hereby notified that the Judgment Creditor in this proceeding has issued an Affidavit of Current Balance Due on Garnishment Order in the above case. The document entitled Affidavit of Current Balance Due on Garnishment Order that is enclosed with this notice shows the original amount of the Judgment that was the basis of the Garnishment Order, the accrued interest to date, the court costs assessed to date, all moneys paid to the Judgment Creditor's Attorney on the Judgment balance to date, and the current balance due on the Judgment.

If you dispute the Judgment Creditor's determination of these amounts or if you believe that this Affidavit is improper for any other reason, you may request a hearing before this Court disputing the Affidavit in the Request for Hearing form, appearing below, or in a substantially similar form, and delivering the Request for Hearing to this Court at the above address, at the Office of the Clerk of Court, no later than the end of the 5<sup>th</sup> business day after you receive this Notice. You may state your reasons for disputing the Judgment Creditor's determination of the amounts shown in the Affidavit of Current Balance Due on Garnishment Order in the space provided on the form; however, you are not required to do so. If you state your reasons for disputing the Judgment Creditor's determination, you are not prohibited from stating any other reason at the hearing. If you do not state your reasons, the Court will not hold it against you, and you can state your reasons at the hearing. No objections to the Judgment itself will be heard or considered at the hearing.

The hearing will be limited to a consideration of the amount currently due on the Judgment you owe to the Judgment Creditor. If you request a hearing by delivering your Request for Hearing not later than the end of the 5<sup>th</sup> business day after you receive this Notice, the Court will conduct the hearing no later than 12 days after your request is received by the Court, and the Court will send you notice of the date, time and place. If you do not request a hearing by delivering your Request for Hearing not later than the end of the 5<sup>th</sup> business day after you receive this Notice, some of your personal earnings will continue to be paid to the Judgment Creditor until the Judgment is satisfied.

If you have any questions concerning this matter, you may contact the Office of the Clerk of this Court. If you want legal representation, you should contact your lawyer immediately. If you need the name of a lawyer, you should contact the local Bar Association.

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Judgment Creditor/Attorney

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**REQUEST FOR HEARING**

I dispute the Judgment Creditor's determination of CURRENT BALANCE DUE on garnishment order in the above case and request that a hearing in this matter be held no later than twelve (12) days after delivery of this request to the court.

I \_\_\_\_\_ believe that the need for the hearing is an emergency.  
(insert "do" or "do not")

I dispute the Judgment Creditor's determination for the following reason(s): (optional)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I understand that no objections to the judgment itself will be considered at the hearing.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name of Judgment Debtor

\_\_\_\_\_  
Signature of Judgment Debtor

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**WARNING**

If you do not deliver this request for hearing or a request in a substantially similar form to the office of Rob Reeser, Clerk of the Circleville Municipal Court, within five (5) business days of your receipt of it, you waive your right to a hearing and some of your personal earnings will continue to be paid to \_\_\_\_\_ in satisfaction of your debt to the Judgment Creditor.